



**WFNS Board Meeting on Zoom
9:00PM, June 16, 2025
Meeting #1, 2025/2026**

1. Call to order
2. Introductions (Past-President; continuing, re-elected, and newly elected Board members; Executive Director and/or attending Support Staff)
3. Approval of agenda (***motion required***)
4. Tabling of approval of minutes from Board meeting on May 12, 2025, to second meeting of the 2025/2026 Board on September 15, 2025 (***motion required***)
5. Election of Board Officers

As per WFNS's Governance & Elections Policy, Board Officers are elected by the Directors present at the first Board Meeting of the governance year.

A separate, simple-majority vote is conducted for each Board Officer position.

- a. Call for oral expressions of interest in each Board Officer position in the following order: President, Vice President, Treasurer, and Secretary
 - i. Vote to elect President (or acclamation if only one candidate)
 - ii. Vote to elect Vice President (or acclamation if only one candidate)
 - iii. Vote to elect Treasurer (or acclamation if only one candidate)
 - iv. Vote to elect Secretary (or acclamation if only one candidate)
6. Appointment of Board Committee Chairs

As per WFNS's Governance & Elections Policy and Committee Terms of Reference, Board Committee chairs are appointed by the Board at the first Board Meeting of the governance year. For the three committees (Finance, Personnel, and Recruitment & Nominating) with fully or partially fixed compositions, all or some committee members are usually acclaimed.

Filling all Director seats on all committees requires most Directors to serve on two or more committees.

The Board is not required to conduct a separate vote for each appointment.

- a. Chair of Equity, Diversity, Inclusion, and Accessibility (EDIA) Committee
 - b. Chair of Finance Committee
- acclamation of Treasurer as Chair
 - c. Chair of Fund Development Committee
 - d. Chair of Membership Committee
 - e. Chair of Personnel Committee
- appointment of Chair (usually Past-President) pursuant to motion passed at Board meeting on May 12, 2025, to excuse Past-President from Chairing duties for 2025/2026 governance year
 - f. Chair of Programs Committee
 - g. Chair of Recruitment & Nominating Committee
- appointment of Chair (usually Past-President) pursuant to motion passed at Board meeting on May 12, 2025, to excuse Past-President from Chairing duties for 2025/2026 governance year
 - h. Chair of Strategy & Policies Committee
 - i. Chair of Ad-Hoc 50th Anniversary Committee
7. Circulation of expressions-of-interest in Board Committees from General and/or Writers' Council members

All Board Committees (except Finance and Personnel) require additional participation from General and/or Writers' Council members. The members of any incomplete Board Committee are required to work with the Recruitment & Nominating Committee (and/or with other Directors) to recruit suitable General and/or Writers' Council members.

All Board Committees should be fully populated within 30 days, at which time each Chair should submit their full list of committee members to the Executive Director for circulation to the Board.

The Board is not required to formally appoint General and/or Writers' Council members to committees. These appointments should be made by chairs.

8. Adjournment